

**The British Association of Sport Rehabilitators and Trainers committee meeting****Agenda**

- Apologies (received from John Morgan, JM, Colin Johnson, CJ, Alison Whitaker, AW; Emma Peacock, EP; Richard Moss, RM)
- In attendance (Steve Aspinall, Chair, SA; Alan Munro, AM; Chris Wilcox, CW; Adam Naylor, AN; Hollie Forbes, HF; Lindsay Woolstencroft, LW; Jonty Ashton, JA)
- Conflicts of Interest (none declared)

**1: Review of minutes (matters arising)**

On page 1, Point 3: Administrator role now filled by Jonty Ashton and Ollie Coburn, Point 4: Matters passed at AGM

On page 2, point 5: (Confidential) –individual institutions and AM to email HF with up to date changes, point 6: ongoing, point 7, SA reminded committee members that HMRC require remuneration to be declared, point 9 role delineation for LW's role needs to be updated by AW.

SA met with insurance company regarding a number of matters. Discussed potential claim against members and insurance for Irish members. Committee agreed to consider membership fee increases in light of conclusion of matters yet to be decided. Review in January. SA purchased on behalf of committee insurance to cover against possible claims arising from striking member from register. SA also discussed with committee the need to consider changing BASRaT to Ltd company. Report to committee in 2014.

**2: Brief report of activities from committee****Steve Aspinall**

PSA meeting – Very positive feedback received. BASRaT has requested that PSA consider a differentiation between levels of education (searching register, what level of education is held by individual?). BASRaT need to consider in all communications that: wording of accreditation news should be – BASRaT hold an accredited register which is accredited by the PSA.

SA also reported that PSA is in discussions with a number of bodies with regard to accepting the healthcare kitemark. The PSA press statement already sent out, BASRaT press statement sent via twitter, facebook etc. SA has also contacted/been contacted about PSA press release by other professional bodies and organisations in sport, health, insurance and exercise. HF to email.

**SA**

SA also sent personal thank you to all speakers who were at symposium. Very good feedback about attendees, speakers were happy with engagement in workshops and keynotes.

SA also officially welcomed new committee members.

**HF**

Reported that British Badminton had enquired about employing GSR's at events etc and were supplied with relevant information.

AM

CW

LW

All nothing to report

AN

Requested a more detailed handover from CJ – CJ to complete

**3&4: Administrator Role and BASRaT office**

Administrator role filled by Jonty Ashton and Ollie Coburn. Fiona set to leave as planned.

Office to remain within University of Salford. SA reported that, all moneys to be transferred to new account. Ongoing discussion regarding best return of monies held.

**5 &6: Educators day and Public Engagement pieces: co-ordination and subject areas****RM to confirm plans for Educators day by 20<sup>th</sup> January 2014 –**

Committee discussed possibility of nominal fee for contributors. I.e. Create wiki for institutions to sign in, committee to confirm areas to address and add into wiki page.

LW to add link to BASRaT endorsed position statements for website.

**7: Accreditation**

RM to re-visit feedback to an institution due before Christmas, additional status of undergraduate program required. An institution still to re-accredit.

**8: Communications strategy (podcast, e-newsletter, sponsors/products, forum)**

AM to liaise with Tim Burtonshaw regarding podcasting. Committee agreed that an option for institutions to listen to/create new podcasts on behalf of BASRaT should be pursued.

LW reported that there was currently no way to sign up to E-newsletter from BASRaT page, committee agreed that this should be included. LW also reported concerns that non-accredited/associated persons are able to purchase BASRaT products. LW agreed to liaise with CJ to find a suitable way of preventing this.

Committee agreed to investigate a BASRaT product range with regard to working with partners to supply a graduate clinical pack. AN to liaise with AW and LW regarding Graduate membership and 3<sup>rd</sup> year students.

### **9: Symposium next year**

Committee agreed that need for extra marketing to expand to other professions to increase attendance.

- Earlier marketing
- Early bird rates at least 3 months prior to conference.

HF to investigate and confirm by next meeting suitability/cost of Hull university being site for 2014  
LW to investigate and report at next meeting regarding 2015..

### **10: PSA accreditation letter**

Page 12 point 1 – HF to review risk matrix in July 2014, view to present at AGM.

Point 2 – HF to upload minutes to website

CJ to review and report to committee re learning point 4.

Instruction point 1: CJ

2: AW – instruction to members and public to on how to report unauthorised use of BASRaT logo

3: AW - address and document

4, 5, 6, 7: CJ to consider

### **11. Confirm next meeting date**

19<sup>th</sup> February 2014 - Hull University

### **12: AOB**

SA reported the following:

1. Potential claim against member is currently with insurer. CJ to follow up with insurers regarding member's registration.
2. Insurance conditions for extra practice – Admin managed by CJ to ensure all members have declared extra activity in writing along with certificate (electronic/hard copy) and they understand they are not insured if this doesn't happen.
3. Admin to ensure extra practice set up and recorded report to CJ.
4. Possible conflict of interest matter with CRB declaration and personal relationship with registrar. Anonymised details to be sent to registrar managed by SA. Registrar to confirm agreement.